



SERVICE DE COOPERATION
ET D'ACTION CULTURELLE

FRENCH GOVERNMENT SCHOLARSHIPS APPLICATION FILE Explanatory note 2017-2018

This explanatory note will help you to understand better how to make a good application file for the French Government Scholarship program.

Please read it carefully and entirely before starting the application process.

1. The French Government Scholarships (BGF)

The French Government Scholarships are open to Master and Ph.D. students.

There are two types of scholarships:

- **The social protection scholarship¹** only covers tuition fees and social security during the stay in France. No allowance is given to the student;
- **The full scholarship** covers the following :
 - your daily expenses thanks to a monthly allowance (around 767 € in Master and 1 015 € in Ph. D.);
 - a round-trip airplane ticket from Cambodia to France and back;
 - your tuition fees in a public French university;
 - your social security (medical expenses reimbursed by the French government should you be sick);
 - a priority access to government subsidized student housing²;
 - the “student status” which will give you many discounts in France;
 - a repatriation insurance.

Every year, the Embassy of France and the Cambodian Ministry of Youth, Education and Sports define together priority fields of study for the French Government Scholarship program. **All applications, in all majors will be accepted.** Candidates in one of the priority fields of study will receive a bonus point in the gradation of their application.

The French Government Scholarship priority fields of study for the academic year 2017-2018 are:

- New and digital technologies
- Energy (engineering and management)
- Biology applied to health
- Agri-food and food processing
- Transportation and logistics
- Architecture and urbanism

¹ The social protection scholarship cannot cover all students' expenses in France. It is best fitted for cofounding.

² Being a French Government Scholarship awardee helps accessing student housing subsidized by the government. Nonetheless, we cannot guaranty to all students their placement in such facilities. Housing remains students' responsibility!

2. French Government Scholarships duration

The French Government Scholarships duration is as follows:

Master	10 months a year (September – June)
Ph.D.	18 months over 3 years of thesis

Here is an example of a possible 18 months Ph.D. scholarship management:

D1	6 months (doctoral training)
D2	9 months (field research)
D3	3 months (redaction supervision and defense)

The 18 months scholarship repartition must be decided over the 3 years of the Ph.D. by the students together with their thesis direction.

Please note that 18 months is a maximum duration. If the research topic and/or the research schedule do not justify 18 months of presence in France, awardees may receive a lesser duration (12 months for instance).

3. Eligibility criteria

Before applying, candidates must check they meet the BGF eligibility criteria below:

1. To submit a complete application file
2. To be a Cambodian national;
3. To have at least a Bachelor degree at the time of departure (September 2017);
4. For candidacies in French taught programs, good French language proficiency is required. Students will be asked to provide an official DELF B2 diploma, or to have received a French higher education diploma (baccalaureate, bachelor or master).
ATTENTION: if you are taking the March 2017 DELF exam, you will have up until **April 28th at noon** (12pm) to submit your results to the Embassy;
5. For candidacies in English taught programs, a good English language proficiency is required. An official English certification, such as the IELTS, will be asked. The level required has to be equivalent or superior to the B2 level of the Common European Framework of Reference for Languages (see the table in the next section) ;
6. To apply for a Master or a Ph.D. that does not exist in Cambodia (applications for Masters curricula that are taught in Cambodia will be automatically rejected);
7. To have started the registration and diploma equivalence requests processes with the intended French university;
8. For a civil servant: to have the hierarchy's agreement to pursue a master or a Ph.D. abroad.

Note: All candidacies will be reviewed with respect to gender equality.



ATTENTION: The French Government Scholarship application and the French university application are two different processes. It is each applicant's responsibility to do:

- their administrative registration in the French university they wish to join ;
- their French Government Scholarship application.

Applications with a co-funding (from a Cambodian ministry or university, a French university, a research laboratory, or a private partner) will be favored.

➤ **Application not meeting the eligibility criteria shall not be considered** ◀

4. Documents to attach with the application

A complete application file is made of:

0. The application form (a sample, duly completed, is enclosed in annex) ;
1. The applicant curriculum Vitae ;
2. A copy of the candidate's passport or ID card ;
3. A cover letter, in French or in English, depending on the language chosen for the studies in France, clearly stating the applicant's study project in France and their professional project after the completion of their curriculum in France (1 single-sided page maximum) ;
4. The applicant's registration certification in their intended French university (or, if not possible, an email exchange with the French university explaining the current state of the process);
5. The intended program's schedule (including defense dates);
6. Certified copies of all diplomas and transcripts since high school graduation;
7. **For French taught programs:** a DELF B2 diploma;
For English taught programs: a English B2 level diploma³;
8. **For all students:** the current Cambodian university's registration certificate;
9. **For Ph.D. applicants:** a 3 to 5 pages research abstract;
10. **For Ph.D. applicants:** a letter from their thesis direction stating and justifying the wished scholarship duration over the 3 years of thesis;
11. **For civil servants:** a letter from their hierarchy agreeing to their studying abroad.

Note: optional recommendation letters can be added to the file.

Applicants will not have to provide a French DELF B2 diploma if:

- they have a French baccalaureate, Bachelor or master;
- they want to follow an English taught program (they will then have to provide an English proficiency certification equivalent to a Common European Framework of Reference for Languages B2 level).

➤ **Incomplete files shall not be considered.** ◀

³ English B2 level diplomas table:

TOEIC	785 +
TOEFL iBT	87+
TOEFL CBT	227+
TOEFL PBT/ITP	543+
IELTS	5.5+
CAMBRIDGE	FCE (= B2), CAE (=C1) or CPE (=C2)
BULATS	36+
PTE	59+
BEC	Vantage

5. File submission

The form and all the attached documents shall be submitted to the Cooperation and Cultural action department of the Embassy of France in Cambodia. Files shall be **complete and provided in an envelope** stating the applicant's name, surname and intended field of study and diploma.

Submission shall be made at the Embassy of France, 1 Bvd Monivong, from Monday to Friday, from 8:30 to 12:00 and from 14:00 to 17:00.

➤ **The submission deadline is: March 31st, 2017, 17 :00**◀

6. Applicants assessment process and results proclamation

After reviewing all the applications, the best candidates will be invited at the Embassy (or via skype) for an interview.

Then, the finale selection of the 2017 French government Scholarship awardees shall be made by a jury of scholars and specialists of the candidates' fields of study. This jury is chaired by the Ambassador of France and shall be gathered in May, 2017. Its decision will be based both on the quality of the application file and on the applicant's oral performance on the day of the interview.

Results shall be published during June, 2017, on the Embassy's website: www.ambafrance-kh.org.



ATTENTION: Please note that no scholarship will be considered as definitively awarded so long as all documents and certifications have not been submitted. In particular: bachelors, masters, French university registrations and language certifications obtained after March the 30th will have to be submitted to the Embassy before the scholarship campaign results should be considered definitive.

Contact :

Michaël GRAS
Higher Education and Research Project Officer
Embassy of France in Cambodia
1, Bd Monivong - BP18 - Phnom Penh
Phone: +855 (0) 23 430 032
Email: scac.phnom-penh-amba@diplomatie.gouv.fr

ANNEX 1: Scholarship application form

The first document to complete in the application file is the application form, including the list of all the attached documents needed (in annex 2).

Here is a sample complete form:

Last name:**SOK**.....

First name:**Bernadette**.....

Sex: Male Female Date of birth : ...**01**.../**01**.../**1995**.....

Status: Student Professor Civil servant Other:.....

Address in Cambodia:# **218, street 184, Daun Penh, Phnom Penh**.....

Email address:..... **sok.bernadette@yahoo.com**

Phone number:..... **023 430 032**.....

English level : IELTS TOEIC TOEFL (iBT / CBT / PBT) Other (.....)

Score:**5.5**.....

University of origin in Cambodia:..... **University of Battambang**.....

Last diploma:**BSc (Food Processing)**.....

Year of graduation:**2017 (work in progress)**.....

Intended program of studies in France: 1st year of Master 2nd year of Master Ph.D.

Name of the program:**Master in Sustainable Food Manufacturing Management**.....

Welcoming university in France:..... **Institut catholique de Lille**.....

Field of Studies : Law, Economics and management Education, Linguistics, French

Architecture/Archeology STEM (Sciences, Technologies, Engineering Mathematics)

Tourism Other:

Specialty:.....**Food processing**.....

(Optional) Cofunding:.....**None**.....

(NB. Co-funded scholarship projects receive a bonus point in the application gradation)

Have you been awarded a scholarship in the past? Yes No

If yes, which institution funded that scholarship (attach proof)?

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ANNEX 2 : List of the documents to provide with you application

Please attach this page to your application.

	Mandatory documents to attach to your application form	Attached (check the box)
1	Curriculum Vitae	X
2	ID card or passport copy	X
3	Cover letter in English (1 page recto)	X
4	Certificate of registration or pre-registration in the intended French university	X
5	Study / research schedule for the intended study program (including thesis defense dates)	X
6	Certified copy of all diplomas and transcripts since high school graduation	X
7	For English taught programs applicants: a diploma certifying an English proficiency equivalent to the IELTS 5,5 (see table below), or the upcoming exam registration receipt	X
8	For students: a copy of the current Cambodian university registration certificate	X
9	For Ph.D. applicants: a research abstract of 3 to 5 pages	X
10	For Ph.D. applicants: a letter from your thesis director stating and justifying the number of months of scholarship asked over the 3 years of your Ph.D.	X
11	For civil servants: a letter from your hierarchy giving you the right to leave office for a Master or a Ph.D. in France	X

ANNEX 3: English B2 level diplomas table

TOEIC	785+
TOEFL iBT	87+
TOEFL CBT	227+
TOEFL PBT/ITP	543+
IELTS	5,5+
CAMBRIDGE	FCE (B2), CAE (C1), CPE (C2)
BULATS	36+
PTE	59+
BEC	Vantage